

Job description

Job title: Project Director – London International Healthcare Council

Reporting to: David Hare, Chief Executive, IHPN

Salary: £60,000 - £70,000 per annum pro rata

Term: Two or three days per week for an initial 12 months appointment with scope to extend.

Location: Central London or homeworker with willingness to travel to/within London

Closing date: 9am on Monday 8 August 2022

Summary

The Independent Healthcare Providers Network (IHPN) is the representative body for independent sector providers of NHS and privately-funded healthcare services across the UK. IHPN's 100 members deliver a wide range of services to patients including specialist and acute care, diagnostic imaging, primary and community care and clinical home healthcare.

IHPN is establishing the London International Healthcare Council (LIHC) to promote the provision of private healthcare services to non-UK nationals accessing treatment in London. LIHC will bring together all of those providers that treat international patients in the capital to grow the market and present a strong brand to the world of the benefits of healthcare treatment in London.

With initial funding secured this exciting new initiative has now reached the stage where it requires a Project Director to move it from concept to reality.

Applications considered both from individuals seeking direct employment or on a consultancy basis.

Responsibilities

The LIHC project Director will be responsible for:

- Setting LIHC's priorities and objectives for an initial 12-month period, working with members to establish milestones along the way
 - Determining LIHC's priorities for government and London Mayoral engagement
 - Working with members and external consultants to provide market research and insight information to help to grow London's market share of international private patients and target new potential international markets
 - Managing the day-to-day operations of LIHC including supporting the monthly operational meetings and the quarterly leadership meetings
 - Developing communication channels to keep all LIHC members informed of key developments
 - Recruiting new members
 - Mapping wider stakeholders who need to be engaged in LIHC's work including in adjacent sectors such as hospitality, leisure and tourism that benefit from international private patients
 - Working with IHPN colleagues to ensure that LIHC has a suitable web presence
 - Maintaining a broad overview of the international private patient market
 - Managing LIHC's budget
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KNOWLEDGE, SKILLS AND EXPERIENCE

Essential

- Excellent project management skills with a demonstrable track record of organising and running complex programmes of work.
- Experience of building and maintaining a wide network of contacts.
- Strong communicator comfortable working with senior executives including at Board level.
- Excellent presentation skills including being able to maximise use of technology such as PowerPoint.
- Experience of managing third party contractors.
- Strategic thinker with high-level analytical skills.
- Able to manage budgets.

Desirable

- Experience of the international private patient market.
- Experience working in a membership organisation.